

# Parent Handbook

Summer 2025-5785



# **POLICIES AND INFORMATION SHEET FOR PARENTS AND CAMPERS**

Please keep this information sheet while camp is in session for easy reference.

If you have any questions, please direct them to Lizzy Vaknin by calling 604-266-1313 or email [info@lubavitchbc.com](mailto:info@lubavitchbc.com)

Camp Gan Israel operates for 6 weeks, from Wednesday, July 2, 2025 through Friday, August 8, 2025.

## **1. HOURS.**

9:00 a.m. to 3:30 p.m. Monday through Friday\*.

Earliest drop off time is 8:50 am. *There is no supervision before 8:50.*

Pickup begins at 3:15 pm. Families who are consistently late to pick up their children will be charged a fee.

**\*THERE IS NO CAMP ON MONDAY & TUESDAY JUNE 30th & JULY 1st or MONDAY AUGUST 4th.**

**\*On Friday, August 8 camp will end at 1:00 pm.**

## **2. LOCATION**

Our location for summer 2025 will be announced soon

## **3. CANCELLATION AND REFUND POLICY.**

There is no refund for daily absences.

Cancellations due to illness will be refunded minus the registration fee and any applicable processing fees.

## **4. ADDING OR TRANSFERRING WEEKS (AND LATE REGISTRATION).**

We cannot guarantee that we can accept requests to move weeks or add on weeks. If you are interested in doing so, please email the camp office and we will let you know if we can accommodate your request.

Any additions or changes made with less than 5 business days notice will be charged a \$25 administrative fee.

Please note that NO new registrations will be accepted after June 10th 2025, and scholarship applications will not be reviewed if submitted after May 15, 2025.

## **5. PARENT PARTICIPATION IN CAMP OUTINGS AND ACTIVITIES.**

Camp helps your child develop and promote their independence and self-reliance. At Camp Gan Israel, camp activities are designed for the participation of its campers, camp counselors, and administrators. This year we will not be allowing any parents or visitors into the building while camp is in session.

There will be volunteer opportunities; parents will be informed of these via email and the camp WhatsApp group.

Please be mindful of this policy when arriving for drop-off and pick-up. Parents are asked to NOT enter the building or playground gate. Your child will be brought into camp with a staff member, and a staff member will bring your child to your car at the end of the day.

## **6. CAMPER BEHAVIOR.**

Camp Gan Israel fosters an inclusive atmosphere of mutual respect and cooperation and courtesy between and among all campers and camp personnel. Disruptive, disrespectful and discourteous behavior will not be allowed. If circumstances warrant, campers may be removed from camp activities, or parents may be required to take their campers home. If misbehavior continues, the camp administration will reconsider the camper's enrollment.

## **7. CELL PHONES, TOYS ETC... AT CAMP**

Cell phones, hand-held games and other electronic devices **are not permitted** at camp. If they are brought to camp, they will need to be deposited in the camp office during camp hours and can be picked up at the end

of the day. We cannot be responsible for any lost or stolen items. Please make certain that you have informed and instructed your children of these policies.

8. **EMERGENCIES.** Each camper's registration form provided Camp Gan Israel with parent contact information and supplemental contact information in the event of an emergency. We will be calling you or your emergency contact if needed. Please make sure that your emergency contact is aware of his/her responsibilities.

9. **CHANGES TO PICK UP**

Children will not be released to anyone other than the parents, or those authorized on the registration form, without prior permission. If a friend or other family member will be picking up your child, please call or text Chaya at 778-878-2025.

10. **CAMP SHIRTS**

All campers and staff are required to wear a camp shirt *every day*. Camp shirts can be purchased at the office. If your child comes to camp without a camp shirt, we will lend them a shirt for the day which will need to be washed and returned the next day. Repeated occurrences will result in a charge for the shirt.

11. **FOOD ALLERGIES**

We have some campers with *severe and life-threatening allergies*. **Sharing food is not permitted at camp.** Please make sure your child is aware of this policy.

12. **SAFETY AND SECURITY**

The camp facility is located in a very secure school building. All entry points (doors, gates etc) are locked during the day and night and can only be opened by a staff member with a key pass, or from inside the building. Additionally, there will be a **full-time security guard** at camp to ensure everyone's safety.

## HELPFUL INFORMATION

- **Phones/Electronics policy-No Electronics will be allowed during camp!** Children are encouraged to leave all phones and electronics at home. If children must bring a phone to camp, the phone will be locked up during camp and returned at carpool time. Camp Gan Israel is not responsible for any lost or stolen phones/electronics.
- **Toys/valuables should not be brought to camp. No card games should be brought to camp.** We are not responsible for toys being lost at camp.
- Please **label everything**. We will make every attempt to get all of your child's items home each day but **please help us by** labeling everything with your child's **first and last name**.
- Running shoes or comfortable closed-toe shoes should be worn to camp daily. Kids are **welcome to bring crocs/swim shoes** with them to wear during water activities but please do not wear them to camp.
- To help us maintain a healthy environment at camp please refrain from sending children to camp if they are showing any sick or flu-like symptoms. If they have had **a fever**, please **do not send** them until they are **fever-free** for 24 hours.

### Field Trips

Field trips for Kiddie Camp, Div A and BMD are on Tuesdays.

Adventure Camp has field trips on Tuesdays and Thursdays.

CIT's will attend most Tuesday trips together with Div A, and in addition will have extra field trips. These will sometimes be last minute and not on the calendar; we will do our best to keep parents informed via the WhatsApp group.

The camp calendar will list all field trips and parents will be sent reminders as well.

### Camp Swim/Water Play Schedule is as follows:

Info coming soon

### Special Days

Fridays are dress up days at CGI! Different divisions will have different dress-up themes- please refer to the calendar for your child's division. Reminders will also be sent in the weekly email and newsletter, as well as the WhatsApp group.

## HELPFUL INFORMATION cont.

- **Sunscreen** – Please **apply sunscreen to your child in the morning** before you leave for camp. While we do not spend large amounts of time outside if the heat is extreme, we do go outside throughout the day. Before campers go to water activities, they will reapply sunscreen. If you choose to send sunscreen to camp with your child, please make sure it is a **spray can** and not lotion.
- If you will be sending your child to camp **late** or need to pick up your child early, **please call or text** to let us know. The bunks are traveling to different places throughout the day and we need to arrange to have your child here when you pick him or her up.  
Camp office: 604-266-1313  
Camp Director cell phone (please do not call between 4:00 pm - 8:30 am): 778-878-2025
- **Check your email!** We will send a weekly email home on Friday afternoons with the next week's coming events and information. Let us know if you are not receiving these emails. Please add our email [info@lubavitchbc.com](mailto:info@lubavitchbc.com) to your priority list in your email provider to ensure that you receive our emails.
- For updates, reminders, and daily pictures, we will be communicating through **WhatsApp**. If you do not have the free app downloaded yet, we ask that you do so in order to stay up to date with camp information. **You will receive a link to join the Camp Gan Israel WhatsApp Group.**
- **Lunch and Snacks** - Lunch and snacks must be sent to camp daily with your child. All food that is sent to camp must be **meat-free and nut-free**. Please make sure your child has enough snacks and water to keep them energized throughout the day.

Camp Divisions Cheat Sheet

*These division names will be referenced in emails and texts. Please make sure you are aware of which division and bunk your child/ren is/are in*

<b>Kiddie Camp</b>	Children entering Pre-3 and Pre-4 (JK). Born in 2021-2022. Must be toilet trained
<b>Division A, Bunk 1</b>	Children entering Kindergarten (SK)
<b>Division A, Bunk 2</b>	Children entering Grade 1
<b>Division A, Bunk 3</b>	Children entering Gr. 2
<b>Division A, Bunk 4</b>	Children entering Gr. 3
<b>Division A, Bunk 5</b>	Girls entering Gr. 4-5
<b>Bat Mitzvah Division (BMD)</b>	Girls entering Gr. 6
<b>Counselors in Training (CIT)</b>	Girls entering Gr. 7-8
<b>Adventure Camp (ADV)</b>	Boys entering Gr. 4-7

Important Contact Information

Chaya Rosenfeld, *Camp Director* Cell (778) 878-2025

Please do not call this number between 4:00 pm - 8:30 am unless it's an emergency

Lizzy Vaknin, *Office Administrator*

Office Phone – (604) 266-1313

Office Hours 9:30 am - 2:30 pm.

Camp Email: [info@lubavitchbc.com](mailto:info@lubavitchbc.com).

Emails will be answered after hours.

Website: [www.GanIsraelBC.com](http://www.GanIsraelBC.com)

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